Material delivery log

sitetab.app · free template

Project: Month: Kept by:

NO.	DATE / TIME	SUPPLIER	NOTE / CHALAN NO.	MATERIAL AND SPEC	QTY ORDERED	QTY RECEIVED	CONDITION / SHORT	RECEIVED BY	PHOTO	FOLLOW-UP
01										
02										
03										
04										
05										
06										
07										
08										
09										
10										
11										
12										
13										
14										
15										
16										
17										
18										

Write both quantities. Note shortages and damage before the driver leaves. Quantities only: keep prices in your accounts.